

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 203**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is the default file extension for all word documents.	.txt	.word	.docx	.dos	C
2	_____ item is printed at the bottom of each page	Header	Foot Note	Title	Footer	D
3	_____ of the following is not a type of page margin?	Right	Center	Left	Top	B
4	_____ option is used to create document like newspaper format.	Bulletes and Numbering	Tables	Columns	Tab stops	C
5	_____ option is used to select the whole word in document.	double click on that word	single click on that word	double click on page border	right click on that word	A
6	_____ is a world Wide system of network.	LAN	Cyberspace	World Wide Web	Intercom	C
7	_____ Is an example of Microprocessor.	Linux	Unix	C++	Cyrix	D
8	_____ Is an example of programming language.	Unix	Windows NT	C++	Linux	C
9	_____ Is not input devices.	Keyboard	Mouse	Printer	Microphone	C
10	_____ allows information to be shared.	Data	notepad	Network	WordPad	C
11	_____ Are types of flash memory cards	Sd	Mmc	Memory Stick	All of these	D
12	_____ is an example of external memory.	RAM	ROM	Cache	DVD	D
13	_____ is example of programming language	MS-Word	C++	Paint	Notepad	B
14	_____ were used in fourth generation computers.	Vacuum Tubes	Transistors	Integrated Circuits	Microprocesso rs	D
15	_____ indicates signal is off	0	1	Off	Switch	A
16	_____ Menu is available only in Power Point.	Windows	View	Slide Show	Format	C

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
17	_____ pointer helps to draw line to understand our speech or statements while slide show.	Pen	Arrow	New	Animation	A
18	_____ view is not available in PowerPoint	Normal	Notes Page	Draft	None of these	C
19	_____ option is used to see slide show at some particular time pause.	Time	Rehearse Time	Automatic	Watch	B
20	_____ can be created using PowerPoint.	Document	Database	Handouts	Picture	C
21	_____ Function converts the number into nearest integer.	if()	Min()	Round()	int()	D
22	: : is used to cancel the changes in MS-Excel	ESC	delete	next	None of these	A
23	15 points is the default height of ____	Column	worksheet	row	cell	C
24	A bar displays content and formula in active cell is called ---- bar	Status	Formula	Address	Title	B
25	A bar which is displayed at the right side of the name box is called as ___ in MS Excel 2019 .	name bar	address bar	formula bar	no such bar is displayed in MS Excel 2019 .	C